



Attn: Susan Stevens  
 100 Hospital Road Prince Frederick, MD 20678  
 Questions??  
 susan.stevens@calverthealthmed.org

Date: \_\_\_\_\_

## Membership Application

I hereby make application for membership in CalvertHealth Volunteers Services (CHVS). I agree to uphold the purpose and policies of CHVS and the institution that it serves. I understand that my membership is renewed upon payment of annual dues. Payment of \$5.00 for the year is attached.

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss	Name	
Address:	Home Phone:	
City:	State:	Zip:
Are you under the age of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No ( if yes DOB _____ )	Email:	
Preferred Days: <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Weekends		
Preferred Hours: <input type="checkbox"/> 8 a.m.-noon <input type="checkbox"/> noon-4 p.m. <input type="checkbox"/> 4- 8 p.m. <input type="checkbox"/> other		
Type of Volunteer position desired: <input type="checkbox"/> Information Desk <input type="checkbox"/> Gift Shop <input type="checkbox"/> Patient Shuttle <input type="checkbox"/> Guest Services <input type="checkbox"/> Thrift Store		
<input type="checkbox"/> Clerical Work (filing invoices, charts etc.) <input type="checkbox"/> Patient care <input type="checkbox"/> Other: _____		
Do you need volunteer hours for a school or court requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Skills, Special Interests, Hobbies:		
Briefly explain why you want to volunteer:		
Have you ever been convicted of a criminal or civil offense other than a minor traffic violation? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> When? _____		
If yes, explain: _____		
Can you perform functions of a volunteer without accommodations? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If no, explain: _____		
Give name and relationship of relative(s) presently employed by Calvert Memorial Hospital:		
Name: _____ Relationship: _____		
Name: _____ Relationship: _____		

## Volunteer Services Application

List three references who are not relatives or employers:

Name	Address	Telephone	Occupation
1.			
2.			
3.			

Person to contact in case of illness or emergency:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Please verify with your signature that all information you have given in this application is true and accurate.

**PLEASE READ THE FOLLOWING STATEMENT CAREFULLY. IF THERE IS ANY PART YOU DO NOT UNDERSTAND, PLEASE ASK VOLUNTEER SERVICES STAFF TO EXPLAIN IT TO YOU.**

I certify all statements made by me on this application are true and complete to the best of my knowledge and without consequential omissions of any kind. I also certify that I have not knowingly withheld any information that would affect this application unfavorably. I understand and agree that any false statement of omissions as discussed above with respect to the information required on this application is grounds for refusal to use my services as a volunteer or for withdrawal of any offer of volunteer assignment made to me or for the termination of my volunteer assignment at CalvertHealth..

I authorize CalvertHealth to investigate all matters covered by this application as well as all statements made by me on this application.

I also agree, if assigned, that I am to volunteer faithfully and diligently, to be careful and avoid accident, to come to my assignment promptly.

I agree to abide by all present and subsequently issued applicable policies and rules of the Hospital.

I also agree to become familiar with and abide by the Mission, Vision and Values set forth by the Hospital.

I understand that I am required to undergo required health and safety assessments and education on a periodic basis.

I understand transportation is my responsibility.

I understand that the keeping of confidentiality of information about patients, hospital records and employees is required. If I volunteer at CalvertHealth, I understand that I will be required to maintain and protect the confidentiality of patient information medical records, patient and Hospital financial data and any patient, employee, physician, other volunteer member and Hospital information obtained through my volunteer assignment with CalvertHealth. I further understand that violation of confidentiality would result in immediate termination of my volunteer assignment with CalvertHealth.

I further understand that the CalvertHealth Volunteer Services reserves the right to select the best qualified volunteer based upon all the information supplied on the application, interview process and reference checks. That decision is final and binding.

I hereby acknowledge that I have read and understand the above statements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

Volunteer Assignment:	Approved by CHVS:
Dues Paid:	Uniform
PPD/ Flu Shot	Criminal Background Check:
	Paperwork